

### Request for Field Trip

Sponsors: ↓

Teacher's Name: Barbie Orr / Jennifer Kerr / Courtney Gantt School: Hillcrest Elementary School

Destination (include address): Nashville, Tn multiple sites see back of form

This request is for a field trip which **IS** listed in the current board-approved edition of the Obion County School District's Field Trip Manual.

This request is for a field trip which **IS NOT** listed in the current board-approved edition of the Obion County School District's Field Trip Manual.

Grade Level (for elementary schools): 7th - 8th Subject Area (for high schools): \_\_\_\_\_

1) How is this trip an integral part of an approved course of study? \_\_\_\_\_

Students will be visiting historical sites all over Nashville. Tennessee is a large part of our student's standards.

2) Prior to this field trip, the class will be involved in the following preliminary activities to prepare for this trip: \_\_\_\_\_

The standards associated with these topics will be covered.

3) Follow-up activities for this unit will include the following activities: \_\_\_\_\_

Discussion of the trip highlights and what each student took away from the trip.

4) Will you be requesting transportation through the transportation department?  Yes  No

5) What is the date of the trip? May 7-9 6) How many substitutes are being requested (if necessary): 3

7) Have you received the Parental Permission Forms?  Yes  No

8) What are the plans for students not going on this trip? (for 2 days) May 8th and 9th

They will remain at school with other 7th and 8th graders.

9) List of chaperones (All high school trips must have 1 chaperone per 20 students. All elementary trips must have 1 chaperone per 10 students. Overnight trips require board-approved chaperones):

- |                     |                         |                        |
|---------------------|-------------------------|------------------------|
| 1 <u>Barbie Orr</u> | 2 <u>Courtney Gantt</u> | 3 <u>Jennifer Kerr</u> |
| 4 _____             | 5 _____                 | 6 _____                |
| 7 _____             | 8 _____                 | 9 _____                |
| 10 _____            | 11 _____                | 12 _____               |

10) What is the total number of students going on the trip? 30

11) How much regular classroom instructional time will be missed? 2 days

12) What is the approximate cost of the trip per student? \$75.00

13) How are you funding the trip? some fundraise; some choose to pay for the trip

14) Place a check by the expenses you plan to submit for reimbursement:

- a. Registration  b. Meals  c. Mileage
- d. Lodging Hotel name: \_\_\_\_\_ Cost per night: \_\_\_\_\_
- e. Other anticipated expenses - such as parking (specify): \_\_\_\_\_

Signed: Barbara Orr (Teacher Requesting Trip) Date: 11/7/17

Approved by: Patricia Rogers (Signature of Principal) Date: 11/7/17

Approved by: Hal Hill (Signature of Assistant Director of Schools) Date: 11/13/17

Approved by: \_\_\_\_\_ (Signature of Director of Schools) Date: \_\_\_\_\_

Approved by Board (if necessary): \_\_\_\_\_ Date: \_\_\_\_\_

Remarks or Conditions: \_\_\_\_\_

Zoo -

Parthenon 615-862-8431 2500 West End Avenue  
Nashville, TN 37203

Free ~~FA~~ State Museum 800-407-4324 505 Deaderick St.  
Closed until new museum opens in fall Nashville, TN  
37243-1120

\$7<sup>00</sup> / \$16<sup>00</sup> adults The Hermitage 615-889-2941 4580 Rachel's Lane  
Nashville, TN 37076

Free The Military Museum

Free The State Capitol

Free Supreme Court Building

~~Lotz House and Carter House Franklin III Columbia Ave.~~

~~General Jackson Showboat 88<sup>00</sup>~~

Union Station Nashville 1-866-238-4218 Broadway and 10<sup>th</sup> Ave

Lindsley Hall Union Hospital now Metro Gov. Offices 724 2<sup>nd</sup> Ave. South

\$5<sup>00</sup> / \$6<sup>00</sup> adults Science Center 615-862-5160 700 Fort Negley Blvd.  
Site of Fort Negley during Civil War